**Franklin Council on Aging**

**June 13, 2023**

Franklin Senior Center Meeting Room

Members present: Bob Crowley (Chair), Jan Jewett (Vice Chair), Ken Norman, Faith Flaherty, Phyllis Malcolm, Bob Kaufman, Kimberly Mu-Chow, Lester Quan

Excused: Lyn O’Brien (Secretary)

Also Present: Danielle Hopkins (FSC Director), JoAnn Wright (FOFE President)

**Call to Order:** 10:00am

Minutes of last meeting May 9, 2023: Approved with minor revisions.

**Citizen’s Comments**: None

**Correspondence:** Danielle corresponding with Town Hall. There are volunteers looking for more hours. May be able to use more volunteers at Senior Center special events.

**Director’s Report: (Danielle Hopkins)** (See attached report for details).

* Building update: Furniture has been selected and the purchase process should be completed by the end of June. Carpets and upholstered chairs cleaned last week end.
* Kitchen freezer has failed. Food being stored at Horace Mann school until freezer is repaired / replaced.
* Budget has been approved including additional assistants for the Executive Assistant and the Social Services Coordinator.
* Danielle has received some comments regarding our color newsletter. It appears that some color combinations are more legible than others. Danielle will adjust color schemes as needed.
* FSC has received planter beds formerly located at Davis Thayer. Staff is reaching out for seedling/plant donations.
* DOT grant for a 14-seat bus has been approved. The Bus Driver position won’t be filled until the bus has arrived.
* FSC has also received a Technology grant. The grant will be used for a senior oriented education program. Our current technical ‘guru’ from Franklin High School has indicated that his Senior Year project may also involve senior oriented technology.
* Enrollment statistics indicated that the Senior Center has been adding an average of 25 new members each month (157 added from January thru May).

**Chairman’s Comments: (Bob Crowley):**

Bob has indicated that he will not renew his COA board position and is resigning as COA Chair. Bob will continue to be a volunteer on the 2023 Health Expo committee. The committee thanked Bob for his 12 years of service on the COA.

Jan (vice chair) will serve as interim chair until the September elections.

**FOFE Report:** (JoAnn Wright).

* Bingo events for the Charter School 2nd graders was a success.
* 2023 Elections results: JoAnn - President, Nan - VP, Pam - Secretary
* 937 members as of last month.

**Old Business:**

* Danielle provided org chart to be added to the COA manual
* Sarah and Jan have drafted revisions to the Rules and Regulations. They will continue to work on them over the summer.

**New Business:**

* Senior Expo Updates
  + Next meeting 6/26
  + Danielle and her assistant have been calling potential participants. Getting positive feedback
* Nominating Committee (Ken, Faith, Kim)
  + Will have its first meeting after today’s meeting

**Comments:** None

**Agenda for Next Meeting:** First item – 2023/2024 elections.

**Adjournment:** Motion to adjourn – Ken Second – Kim. All approved.

Meeting ended at September 12, 2023; 10-11am at the FSC Meeting room

Submitted by Jan Jewett