

NEW SCHOOL COMMITTEE MEMBER ORIENTATION

The Franklin School Committee and Superintendent will assist each newly elected member to understand the Committee's functions, policies and procedures.

In discussions with new members, the Chairman and/or Superintendent will clarify procedures that involve:

1. How a community member (parent(s)/guardian, teacher, etc) may make a request of the Committee; appropriate responses/action of an individual School Committee member when a request is presented directly to him or her.
2. How School Committee members may make arrangements to visit schools and the protocol associated with such visits.
3. How the School Committee members, assigned to certain tasks or investigating certain problems, may request information or services of the school staff
4. How the School Committee receives and examines complaints relating to personnel
5. How and why executive session may be held; what is considered privileged information.

Each newly elected member will be given a copy of the School Committee's policy and regulations manual and selected materials on School Committees, including the Massachusetts Association of School Committees' handbook for members and the General Laws of Education Relating to School Committees.

New members will attend a state mandated orientation/training workshop specifically designed for new School Committee members within one year after their election or appointment. Upon completion of the orientation a certificate will be awarded and filed with the Town Clerk. The cost for this training will be reimbursed by the district.

LEGAL REFS.: M.G.L. Chapter 71, Section 36A