

MATTERS INVOLVING VIOLENCE, WEAPONS, HATE CRIMES, AND DRUG DISTRIBUTION

(Procedures to be followed in conjunction with the Memorandum of Understanding (MOU))

The following procedures and the Memorandum of Understanding are to appear in all staff handbooks.

Anyone who hears comments or reads written statements that potentially threaten the personal welfare and safety of any employee or student must immediately refer the matter to the school Principal.

- The Principal is to immediately investigate the matter. Should the Principal find there is a substantiated claim that a threat has been made by a student, such student will be suspended in accordance with "Due Process" rights. The parent/guardians will be immediately requested to permit and/or to personally arrange for an evaluation as requested by the Franklin Public Schools Pupil Personnel Services Department.
- The school Principal is to contact
 - a) the Superintendent of Schools
 - b) the Director of Pupil Personnel Services
 - c) the Franklin Police Department Liaison to the Public Schools
 - d) the student's parent/guardians
- The Police Department will immediately inform the Norfolk District Attorney's Office.
- The Director of Pupil Personnel services will take steps to initiate an evaluation of the student.
- The Police Department, School Department and District attorney's office will meet collectively to discuss the future status of the student.
- The student is to be immediately removed from the school setting while the matter is under review and pending the receipt of the written evaluation results.
- A no-trespassing order is to be placed on the student prohibiting him/her from being on school grounds for at a minimum the entire time of the suspension/exclusion and evaluation.